

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
FINANCIAL ASSISTANCE DIVISION**

1800 Third Street, Suite 390
P. O. Box 952054
Sacramento, CA 94252-2054
(916) 445-6000
FAX (916) 323-6016

**CDBG****Community Development Block Grant Program****MANAGEMENT MEMORANDUM****Memorandum Number 06-13****TO: Eligible Jurisdictions and Interested Parties****DATE: November 3, 2006****SUBJECTS:**

- 1) The 2006 Enterprise Fund Notice of Funding Availability (NOFA) and Application Workshop Schedule, and**
- 2) The Economic Development Revolving Loan Fund Workshop Schedule.**

Purpose of this Memo: To announce the workshop schedules for the following:

- The CDBG Enterprise Fund NOFA and Application, and
- The Economic Development Revolving Loan Fund.

Obtaining a Copy of the NOFA and Application Package:

Interested applicants and preparers of Applications must review the NOFA and Application prior to attending the Application workshop. The NOFA is expected to be released on approximately November 10, 2006. The Application package is expected to be released on approximately November 15, 2006. A copy of the NOFA and Application will be posted on the CDBG web site, www.hcd.ca.gov/fa/cdbg/funds. If you are not able to access the web site, please call 916/552-9398 to request an electronic copy to be sent via e-mail or a hard copy be sent via US Postal Service.

ENTERPRISE FUND APPLICATION WORKSHOPS: Please consult the list below to determine the dates and times of each workshop.

Wednesday, November 15, 2006, 8:30 a.m. to 12:00 p.m.

Self Help Enterprises
Training Room
8445 West Elwin Court
Visalia, CA

Friday, November 17, 2006, 1:00 p.m. to 4:30 p.m.

County of Shasta
Administrative Building, Room 352
1450 Court Rd
Redding, CA

Tuesday, December 5, 2006, 8:30 a.m. to 12:00 p.m.

County of Imperial Planning Department
Conference Room
801 Main Street
El Centro, CA

Friday, December 8, 2006, 8:30 a.m. to 12:00 p.m.
The City of West Sacramento
1st floor Galleria Room
1110 West Capitol Avenue
West Sacramento, CA

REVOLVING LOAN FUND WORKSHOPS:

Tuesday, November 14, 2006, 8:30 a.m. to 4:00 p.m.
Self Help Enterprises
Training Room
8445 West Elowin Court
Visalia, CA

Wednesday, December 6, 2006, 8:30 a.m. to 4:00 p.m.
Imperial County Administrative Building
940 Main Street, Rooms C&D
El Centro, CA

Travel and staff time costs for attending workshops are an allowable CDBG expense under General Administration. Economic Development Representatives will be available for consultation at each workshop. Registration is not required for the workshops but is encouraged to ensure sufficient accommodations. Please complete and return the form below.

For further information:

Contact the CDBG Program Secretary at (916) 552-9398 or your CDBG Economic Development Allocation Representative.

REGISTRATION FORM

**Community Development Block Grant Program
2006 Economic Development Enterprise Fund Application Workshops
and Economic Development Revolving Loan Fund Workshops**

Participants may attend any of the workshops. Please complete this registration form and fax it to (916) 327-8823. **Attention: David Nelson**

Your name or the name of your organization:

Please indicate below the number of persons attending:

Enterprise Fund Application Workshop:

Visalia--Wednesday, November 15, 2006, 8:30 a.m. --12:00 p.m.	_____
Redding--Friday, November 17, 2006, 1:00 p.m.--4:30 p.m.	_____
El Centro--Tuesday, December 5, 2006, 8:30 a.m.--12:00 p.m.	_____
West Sacramento--Friday, December 8, 2006, 8:30 a.m.--12:00 p.m.	_____

Revolving Loan Fund Workshop:

Visalia--Tuesday, November 14, 2006, 8:30 a.m.--4:00 p.m.	_____
El Centro--Wednesday, December 6, 2006, 8:30 a.m.--4:00 p.m.	_____

SPECIAL NEEDS: The workshop locations are accessible to persons with physical disabilities. Persons who need auxiliary aids or services, such as interpreters for persons who are hearing impaired, a reader, large print or Braille, are requested to contact the state CDBG program's Equal Opportunity Specialist, Stacy Tyhurst at 916-552-9355 so that appropriate arrangements can be made.

Individuals with hearing impairments can use the California Relay system to call Stacy Tyhurst simply dialing 711. If this does not work then you can dial 1-800-735-2922 or if you are using a TTY then you can dial 1-800-735-2929 and they will assist you in contacting Ms. Tyhurst.
